



<https://www.premierpersonnelgroup.com/find-a-job/controller/>

Controller

Description

Manage all accounting department operations, including billing, accounts receivable, accounts payable, general ledger, cost accounting, revenue recognition, and inventory accounting.

- * Collaborate with external auditors to ensure compliance with all financial reporting guidelines and procedures.
- * Establish, implement, and monitor internal financial reporting controls and processes.
- * Coordinate and direct budgeting activities and financial forecasting.
- * Oversee month-end and year-end closing processes.
- * Prepare and file state sales tax returns and manage routine state audits.
- * Maintain and manage Work in Process (WIP) schedules and reporting.
- * Prepare and publish timely monthly financial statements.
- * Ensure accuracy and quality control over financial reporting and transactions.
- * Manage compliance with local, state, and federal reporting and tax filing requirements.
- * Develop and document accounting policies and procedures to strengthen internal controls and operational efficiency.
- * Partner with project managers and cross-functional departments to ensure accurate project financial reporting and job costing

Qualifications

Must be legally authorized to work in the United States.

- * 5+ years of accounting experience within the construction industry or a related service industry, with a strong understanding of industry-specific accounting practices.
- * Experience with Sage 300 Construction and Real Estate.
- * Strong understanding of construction accounting principles, including job costing and Work in Process (WIP) reporting.
- * Knowledge of sales tax regulations related to construction and service industries, including exempt organizations, capital improvement projects, maintenance vs. construction classifications, and multi-state compliance requirements.

Hiring organization

Premier Personnel Group

Employment Type

Full-time

Beginning of employment

ASAP

Duration of employment

Full Time

Industry

Facilities

Job Location

Kenilworth or Florham Park

Base Salary

\$ 120k - \$ 130k

- * Proven experience as a Controller or in a similar leadership accounting role.
- * Experience preparing and analyzing financial statements.
- * Detail-oriented with strong analytical and problem-solving skills.
- * Excellent written and verbal communication skills.
- * Advanced proficiency in Microsoft Excel.
- * Self-starter with the ability to work collaboratively in a fast-paced environment.

Job Benefits

- **Comprehensive Benefits Package:** Medical, dental, and vision insurance plans to keep you and your family healthy.
- **Retirement Savings:** 401(k) plan with company match to help you build your future.
- **Paid Time Off:** PTO and holidays
- **Professional Development:** Opportunities for training, certifications, and career growth.
- **Supportive Team Environment:** Collaborative culture that values your input and encourages innovation